**Partnering with Jaywil Software**

Simply put, Jaywil Software has a reputation for caring. When you partner with Jaywil Software you get the comfort in knowing that our quality products are trusted by thousands of libraries around the world. For over 10 years, Jaywil Software has been the choice of many to deliver reasonable prices targeted at churches, schools, and non-profit organizations. Our goal is to enhance your collection and help automate your library by going beyond the call of duty with exceptional support and maintenance to ensure your experience with us is productive and most importantly…enjoyable.

**Why is ResourceMate® for me?**

ResourceMate® is ideal for small- to medium-sized libraries such as churches and synagogues, schools and academies, as well as professional offices and corporations. ResourceMate® is targeted at value. It’s functional and powerful enough for libraries with tens of thousands of items, yet affordable for smaller collections that seek outstanding features. ResourceMate® offers full cataloging, searching, and circulating features, with incredible time and money-saving tools!

**What can you do with the ResourceMate® family of products?**

There are endless ways to configure your library with ResourceMate® products. With the tools in our software you can customize and organize your library using any approach you like. Some of the features you can use in ResourceMate® are:

**Easy Cataloging of Items** – The Items Screen has two simple and quick ways to enter items: either through tabs or the new Step By Step Item Add. You can also easily copy data from the Library of Congress (and other sources) with Import from Internet and ISBN Retrieval (can retrieve from Amazon too). With Plus you can also import from various programs, volunteer data, MARC records, and our EntryMate™ service.

**Searching and Reporting** – Once your collection is entered, you can easily search through it and run countless reports on what’s in your collection, who your borrowers are, and more. There are over 150 types of reports included in ResourceMate® - you can also create your own!

**Circulating** – ResourceMate® functions as a full circulating station as well. You can check out items, keep records on your patrons, see when items are due, make waiting lists, and create overdue notices.

**Still use Library Cards** – ResourceMate® can print out library cards in standard formats and can also print all your labels for spines, card pockets, and sign-out cards.

"ResourceMate's remarkable adaptability to the two distinctly different needs of our libraries has encouraged our creativity and allowed us to emphasize in each library the types of services, information, and support needed by our users. We are so grateful to have found this sophisticated but easy-to-use library software at such an amazingly low cost!"

- Barbara Carey, Enloe Cancer Center & Paradise Genealogical Society
**What makes ResourceMate® 3.0 unique?**

ResourceMate® is the only full library cataloging, searching, and circulating software suite available for only $195 that has many professional features that you would expect from other higher priced suites.

**General**

- Up-to-date look and feel. ResourceMate® has a professional appearance using the Windows® interface.
- “How Do I?” button on most screens that answers commonly asked questions specific to that screen. Also get a “Tip of the Day” at every program start-up.
- Change font name and size for all screens.

**Cataloging**

- Although designed with features for the 100 to 15,000 item library or collection, there is no actual item limit. ResourceMate® will also automatically handle multiple copies.
- ISBN Retrieval (for Registered Users with support up-to-date) - enter individual ISBNs and 3.0 will look to local table or go to the Library of Congress (and other sources including Amazon) (with Internet connection) to find cataloging information about the item.
- “Import from Internet” allows importing of data from the free Library of Congress website into ResourceMate® which can speed data entry process by about 5 times!
- Entering unlimited subject keywords per item allows extensive, flexible cross-referencing and search capabilities.
- Flexibility with over 50 customizable fields that the user can set up for specific applications. Add to that unlimited User Defined fields and you have almost limitless opportunities for cataloging.
- Notes and comments can be added for each item and can be viewed by users in their searches. Separate Librarian Notes (unlimited capacity) can also be added.
- Lists of items to be read, to be bought, to be repaired, etc. can be accumulated.
- Current, replacement values for insurance purposes can be maintained. Update single books or the entire collection.
- Ability to add as many different resource types as you want -- books, videos, tapes, files, sermons, and more. The use of ResourceMate® is only limited by your imagination!
- Field titles can be customized for each different resource type (i.e. the same field could display “Author” for Books, “Artist” for CD’s, and “Director” for Videos).
- All registered users are offered free offsite backup so you can keep your data safe.
- Easier entry of multiple copies, and easier entry of a number of Items in a series.
- Quick Fill fields - begin typing Author and remainder of their name is filled in.
- Establish Authority entries (Master Lists) that will not be deleted from the list regardless of whether any Items have that value (eg. Category list that librarian has established).

"I can’t believe you really did this! Your search reflects a top-drawer library tool. In fact, it has flexible features that are not even found in the top-line commercial products -- the big names that cost thousands of dollars to start and thousands more for annual maintenance."

- Georgia Quirk, Epiphany Cathedral
Printing

- May be used exclusively as an online catalog or to create and print out catalog cards and labels.
- Print multiple cards or labels per item (numeric entry instead of checkbox).
- Many label and card configurations are supported; card and label paper stock is available from us or from your favourite Library Supplier.

Searching (Librarians)

- Librarians can search by any field, and add complex searches by multiple criteria. You can also save complex searches for use later on.
- New for 3.0 is the Listing/Search Results Grid - an option to see your Items and Patrons in a whole new way. See your collection all on one screen! You decide what columns you see and in what order. Save views and load views later on (changes to columns displayed, order of columns, sort order, grouping, etc.).

Searching (Patrons)

- Patrons can search by any field and can choose the complexity of search that best suits them. Patrons can also choose fuzzy searching to help make up for punctuation errors.
- All search results can be viewed in as much or as little detail as patrons want. Print the search results of one item, selected items, or all items as either a Listing or detailed Report.
- Security can be set so users must enter a password to enter the main program. The Patron Search Screen (OPAC) allows them to search without changing any of your information. Patron self-circulation is also available.

Reporting

- Over 150 reports are included with your ResourceMate® software. You can also create additional customized reports.
- Output reports to pdf, rtf (Word), ascii, xls, bmp, jpg, tif, html.
- E-mail reports to any e-mail address.
- E-mail mail-out reminder to each individual, print pages for those without e-mail addresses.

Circulating

- Check in and check out items with ease, and store all of your patrons’ data.
- Check-out and Check-in can be batched so user can confirm transactions before applying them. All Circulation can be seen at a glance - easily see Overdues. Sort by Patron, Item, or Due Date.
- Automatic waiting list management is a handy feature of ResourceMate®. As items are returned, the automatic waiting list lets the librarian know who is waiting to borrow the same item.
- Other circulating features include: tracking overdue items, renewing checked out items, and printing reminder notices and receipts.

“What we appreciate most about ResourceMate is ease of entry of materials, user-friendly layout and commands, ease in connecting to the Library of Congress to download cataloging data (that's worth the price of gold for volunteer librarians).”
- Dale Shafer, Court St. Christian Church

For additional features, consider ResourceMate® Plus in your library.
(see next page for more details)
ResourceMate® Plus contains all of the features of ResourceMate® Regular in addition to the following features.

Distributed Entry of Items
Volunteers can install ResourceMate® at home, enter items and transfer them to diskette, cd, memory stick or email attachment. The person in charge of the library can take the volunteer data and merge those entered items or patrons into the main database.

Bar Coding
With ResourceMate® Plus you can assign bar codes to items and patrons. Scanning a bar code shows information about the item or patron, which simplifies circulations and inventory. Plus does not print bar code labels, but pre-printed bar code labels and scanners can be purchased separately from us, or your favourite supplier.

Extensive Security
Set up login accounts with specific security for each person/group that uses ResourceMate®.

Full History/Statistical Reporting
Accumulate history of items checked in and out, storing information about those items. Generate and report historical and statistical information. For example, find items never checked out and people who have never checked items out.

Fines & Payments
Calculate and accumulate fines and payments based on overdue items. Set specific fines for each resource type (books, videos, etc.) See outstanding fines during item checkout.

EntryMate™ Service – No merge fee
Pay only the conversion fee when using our EntryMate™ service. The merge capabilities (normally $60) are already built into the Plus version. ResourceMate® Plus users who make use of the “Import from Internet” feature can now use EntryMate™ to process a file of accumulated Library of Congress records.

Import - MARC & Librarian’s Helper
For those who have used Librarian’s Helper or MARC records in the past, you may import that data into ResourceMate®.

Item Export
In addition to MARC exporting, the Plus version allows users to export data (through grids and reports) into a number of common formats such as: html, Excel, comma-delimited text, and tab-delimited text.

Inventory Reporting
ResourceMate® Plus can generate inventory reports to help you determine exactly what items are missing from your collection, and determine who last checked out missing items. As well, you can rent a hand-held scanner from us to make the inventory process even easier. Call for rental information.
**ResourceMate® Multi-User**

Although all versions of ResourceMate® can be used on a network as a single-user application, ResourceMate® 3.0 has a Multi-User version that can be added to either ResourceMate® 3.0 Regular or ResourceMate® 3.0 Plus. Our Multi-User version can be installed on a network so that multiple people can circulate, catalog, and maintain the database - **simultaneously**. ResourceMate® Multi-User comes with licenses so that **three** users can work on it simultaneously. If you’d like more simultaneous user licenses these can be purchased separately.

**Patron Search Screens**

When your network needs are limited only to patrons searching, you can add OPAC search stations to ResourceMate®. With this, a library can have a main station where items are entered and circulated, and it can have separate stations where patrons can search and generate reports. With several Patron Search Screens, users throughout your organization can search the library. Each Patron Search Screen license (1 per station) costs $25/station.

**Web Search**

ResourceMate® Web Search makes your library available 7 days a week, 24 hours a day, on the internet, allowing people to search whenever it’s convenient for them. If you have space on a website, you can install Web Search and put the contents of your collection on the web. No longer will you have to print and distribute catalogs of your holdings! Password protection is available to restrict your library to just your members. Optionally let visitors e-mail “borrow requests” to the librarian. Web Search is available for just $99. Or make installation quick and simple by having Jaywil Software install it – Web Search with installation is only $159. Remember, both options are easy one-time prices!

Try it at – [www.resourcemate.com/websearch.html](http://www.resourcemate.com/websearch.html)

You will need to check with your web site administrator to ensure that CGI scripts can be installed and run on your web server. Please specify Windows NT/2000/2003 or UNIX server.

“I think you have a really good thing going - The Patron search screen is greatly improved and should make customers much happier.”
- Joyce Hasselquist

“[ResourceMate®] is appropriate for our small library needs. Also help is always available and quick to respond if needed.”
- Virginia Withington, Longboat Library Inc.
**RESOURCEMATE® ADD-ON MODULES**

ResourceMate® has modules available so users can customize and add to their ResourceMate® experience while keeping the base cost low enough for smaller libraries.

**Extended Circulation**
Setup circulation rules such as: membership expiration, checkout restrictions, and maximum fines. These can be established system wide, and privileges can be given or taken away for a particular patron group, or for individual patrons.

**Advanced Patron Search**
First and foremost this gives you the **Book Bin** - check some items from a search, go and do another search, check some more items. When all done, open the Book Bin and Patron can print Listing, print details, print Bibliography Report, and/or e-mail it to an e-mail address.

Advanced Patron Search also includes Grouped Searching. And finally, you can establish items that cannot be searched based on Category and Status.

**Audit Trail**
Audit Trail allows you to see who made what changes, when, and to what fields. It also allows you to revert back to a previous value if someone made a change by accident, and report changes made for a table, a field, or a person.

**Pamphlet Inventory**
With the Pamphlet Inventory Module you can track counts of pamphlets on the shelf. To assist with this, you can enter quantity added, enter quantity taken away (at the end of the day) and generate re-stock report based on limits set (you only have 5 left on the shelf, time to add 10 more).

**Serials**
The best way to illustrate the Serials Module is with an example. Let's say every month I get the National Geographic. With Serials it allows me to push a button to automatically add it to ResourceMate®, remind me if I haven't received it yet and track subscription renewal dates.

**Scheduler**
With the Scheduler, you can schedule when your volunteers will be in, and track when A/V or other reservable items are scheduled to be out of the library.

**Spell Checker**
Spell Checker notifies you of spelling errors with the option to activate Spell Checker for all fields or some fields.

**Soundex**
Soundex adds phonetic searching to your Patron Searches so that regardless of whether your Patron types in: Lewis, Loowis, Luwis your Patron will find all Authors whose last name sounds like Lewis.

**Multi-Language**
Switch between languages while running ResourceMate® (English, French and Spanish translations of screen prompts provided).

The Multi-Language Module does not do any automatic translation from one language to another. Also be advised that data is never translated. For example, Chinese titles will only be found when searched in Chinese. An item cannot be entered in Chinese and then found by searching for the English translated title.
RESOURCEMATE® ASSISTANCE

Support

Whether you need help getting started or want ways to expand ResourceMate®, our support team is there to help. For a nominal fee, we can assist you to make the most out of ResourceMate®. This fee keeps the user current as updates are released and gives you the freedom to call with any questions you may have related to ResourceMate®. Keeping support active includes:

- Telephone support Mon.-Fri. 9-5 (EST) on our 1-800 number
- E-mail support
- Extremely knowledgeable, highly regarded staff and service
- Access to report, label, and card modification templates
- Access to support section of www.resourcemate.com
- Free update downloads which occur approximately every 6 months that contain enhancements and new features
- Use of our new live chat and on-line remote assistance
- Free off-site data backup.

This fee does not include additional formal training, on-site customer support, or product upgrades.

Other companies charge up to $1,000 for their software support. With ResourceMate® you’ll receive 3-months free with registration, and pay only $60/year ($75 for the Plus version) after that. It’s an extraordinary value in library automation.

Training

Training videos are available for $35 per video.
Level 1 (Fundamentals) runs 1 hour and 40 minutes, and covers all the same material as the Level 1 training course.
Level 2 (Advanced) runs approximately 1 hour 15 minutes, and covers all the same material as the Level 2 training course.
Level 3 (The Power Grid) runs 45 minutes and strictly covers the advanced topic of using the Power Grid to its maximum potential.

Jaywil Software also offers hands on training to supplement the ResourceMate® family of products. We have two levels of ResourceMate® formal training (each is 4 hours long, and each is $75):
Level 1, which includes topics such as: Entering Items, Creating User Defined Fields, Entering Patron Records, Using the Browser, Circulating Items, and more.
And Level 2, which includes topics such as: Mastering Resource Types, Searching and Reporting, Working with Volunteers, Bar Coding with the Plus version, Modifying, and more.
Also, for novice computer users we offer a Basic Windows course, for $25, that takes place just before each of our ResourceMate® training courses.

We offer training at our Guelph location, but we do send trainers on-site to your organization or for a group of organizations. Travel costs and time prohibit this for groups of less than 10 participants. If you’re interested, call our Customer Service.

“Wow! Talk about swift, rapid, dedicated service -- YOU provide it! There are MANY institutions/commercial operations out there who could benefit from some lessons from Jaywil!”
- Croombe Pensom

Our support team is easily accessible: no automation, no complicated menus!

Our training takes place in a relaxed atmosphere with plenty of hands on experience.
Data Conversion

Hundreds of our customers have enlisted our aid in entering items from their collection into ResourceMate®. We charge a modest fee for our services, which can save you and your volunteers ample time. Jaywil Software offers two services: Data Conversion and EntryMate™.

Data Conversion service allows you to send us any existing data from your library, which we convert into ResourceMate® format. The cost ranges from $60 to $240 depending on the complexity and format of your data. If you send us your data we can evaluate it and provide you a quote on the conversion cost.

EntryMate™

With the EntryMate™ Service, Regular and Plus Users can enter your whole library or finish the entry process by simply scanning in (or manually recording) a list of ISBNs that can be processed by us for $125 per 1,000 items found.

This can speed up the cataloging of a new library tremendously! For users of the Regular version of ResourceMate®, the resulting cataloging data can be merged into your database for an additional $60. ResourceMate® Plus users can merge this data without the additional cost.

ResourceMate® Plus users who make use of the ResourceMate® Import from Internet feature, can now use EntryMate™ to process a file of accumulated Library of Congress records. This is great if the library computer does not have access to the Internet. Your volunteers can accumulate a file of LOC records and those records can be merged en masse.

Scanner Rental

To make the ISBN (or year end inventory) scanning process easier for EntryMate™ or Data Conversion, we offer a hand-held portable scanner for rent by the week. You can go from shelf to shelf scanning in your item’s ISBNs on this handy palm-sized unit. You can also use the unit to manually record ISBN’s for those items without an ISBN barcode. For scanner rental, contact Customer Service.

We are very excited about RM3.0! Thank you for investing in your product and your customers’ needs.

- David Ross, Moncton Wesleyan Church
Bar Code Scanners
For your convenience, we carry Bar Code Scanners for use with our ResourceMate® Plus program. We distribute Bar Code Scanners that are fully supported by ResourceMate® Plus.

Our base model is a handheld Unitech MS210K CCD Bar Code Scanner. We also carry a hands-free scanner, the Metrologic MS9520 Voyager®. Both come with a scanner, manual, and your choice of AT/PS2 (keyboard port) or USB Interface Cable. If you’re interested, please contact Customer Service.

Bar Code Labels
While ResourceMate® Plus does not print Bar Code Labels, you can order them through us or through your favourite library supplies retailer. We supply laser-printed Bar Code Labels, which are acid-free and chemical- and UV-resistant. Our laser labels are printed at 1200 dpi and are available with or without a laminated protective covering.

Bar Code Labels can be ordered as you are setting up your collection on ResourceMate® or you can set up your collection and choose to add bar coding later on. Also, if you start with ResourceMate® Regular and upgrade to ResourceMate® Plus you can add bar codes to the items you have already entered in the Regular version. When and how to bar code is your choice.

Contact Customer Service when ordering Bar Code Labels so they can ensure you are getting the proper labels you need for your situation.

Patron Cards and Tags
Our newest bar code items are now Patron Cards and Tags. With these, your patrons can carry their bar code with them – ready to scan! Cards and tags are Teslin Synthetic laminated: tear resistant, waterproof, gloss/matte, and printed with your colour graphics on both sides.

Contact Customer Service for details, so they can help you set up your cards and tags just the way you want them.
Although ResourceMate® can print out these labels, you’ll still need to purchase the paper stock to print on. This can be purchased from many library supplies retailers, but you can also purchase it from us. ResourceMate® supports the following paper products:

**Library Labels**

We have laser and inkjet labels available for spines, book pockets, and loan cards. Premium-quality stock, and acid-free – very durable!

- **Spine and Circulation Labels** – 8 ½” x 11” with 10 sets per sheet. Spine labels are 1” x 1”, Circulation labels are 1” x 2 9/10”.
- **Spine Only Labels** – 8 ½” x 11” with 56 labels per sheet (8 columns, 7 rows). Each label is 1 ½” x 1”.

**Catalog Cards**

Work with most desktop laser or inkjet printers. Multiple card sheets in pale cream, acid-free, card stock that have smooth perforations for easy tearing with clean edges. Drilled for guide rods. Lightweight 98-lb. card stock is flexible and jams less often.

- **3-up Card Sheets** – 8 ½” x 11” with three cards per sheet. Finished card is 3”H x 12.5cm. 250 sheets/pack (750 cards).
- **4-up Card Sheets** – 8” x 12” with four cards per sheet. Finished card is 3”H x 12.5cm. 250 sheets/pack (1000 cards).

**Library Supplies**

To compliment your cataloging with ResourceMate® we also offer the following library supplies: book pockets, book cards and spine label protectors. Please see our Order Page for more details.

**Receipt Printers**

Printing receipts for patrons is a great reminder for due dates and helps with patron satisfaction. Using ResourceMate®, you can print receipts with every circulation transaction you do. To add to your level of personalization, ResourceMate® lets you customize your receipts with your organization’s address and title, as well as a logo. We offer two types of receipt printer: the more economical plain paper printer Epson U220D or B, and the quieter and faster Epson T88IV thermal printer.

The U220D (*top right*) is a dot-matrix printer that is easy to use and easy to load with high quality resolution. It prints in two colors (black and red), and prints quickly and reliably. The B model also has a built-in paper cutter.

The T88IV (*bottom right*) is a black and white only thermal printer. Thermal technology allows it to print very quickly, virtually silent, and at high resolutions. It has the same ease of use and loading, and also comes with a built-in paper cutter.

We also sell paper for these printers in bulk orders of 50 or 10 rolls, or in single rolls.
**Frequently Asked Questions**

**Do I have to enter my entire collection myself or does ResourceMate®?**

ResourceMate® does not enter items for you. We understand that the entry process can be long, so we have implemented features to make it easier: the quick and simple entry screen, the ISBN Retrieval feature, and data conversion or EntryMate™ service. With ResourceMate® Plus, additional features include importing from MARC and Librarian’s Helper, and volunteer merge.

**Can I upgrade from 2.0 to 3.0 or do I have to buy a whole new program?**

You can definitely purchase a 3.0 upgrade (which is less expensive than a full program). The upgrade is installed in a separate folder from ResourceMate® 2.0, and 2.0 doesn’t have to be uninstalled. You can then simply convert all your 2.0 data into 3.0 (by choosing File > Import ResourceMate® 2.0 Data) and you’ll be all set to continue working on ResourceMate®.

**What kind of learning curve is involved?**

Most new ResourceMate® users have two to six questions when getting started. To help you begin, our manual is aimed at the novice computer user. We also have three training videos available, and when you register your program you’ll be entitled to three months of free technical support.

**What if we have a specific need from or suggestion for ResourceMate®?**

Much of the continued improvement of ResourceMate® comes from the feedback we receive. We’re always open to ideas and comments, and many of our newer features are a direct result of users’ suggestions.

**Does ResourceMate® automatically determine the Dewey Decimal number?**

Currently, licensing is not available from the Dewey Decimal Corporation. Our ISBN Retrieval feature and our EntryMate™ service are great ways to import full cataloging data, including Dewey numbers, from the free Library of Congress z39.50 web site.

**What are the system requirements for ResourceMate®?**

ResourceMate® will work on any processor (Pentium or AMD) that runs at 333 MHZ or higher. It needs an 800 x 600 display, 128 Mb RAM, Microsoft Windows™ NT/200/XP/Vista, Mouse, 160 Mb Hard Drive space + approx. 22 Mb per 1 000 items entered.

**Will ResourceMate® run on a Mac?**

Although ResourceMate® will not run on a Mac or work with its operating system, if you have a PC emulator like Microsoft Virtual PC the program may work appropriately. Download the demo to try this configuration. Jaywil Software does not support or endorse this idea, and strongly recommends that ResourceMate® be run using Windows™.

**If I start with the Regular version of ResourceMate® can I switch to Plus later on?**

Absolutely. Simply contact Jaywil Software and we will send you files to upgrade to ResourceMate® Plus for $200. Your existing data will automatically be converted.

**Can ResourceMate® run on a network?**

ResourceMate® is single-user software. It can be installed on a network, but only one person can maintain the database at a time. You can, however, use our ResourceMate® Multi-User on a network that will allow multiple users to simultaneously catalog, circulate and maintain the database. ResourceMate® Multi-User comes with licenses that allow 3 users simultaneous access. More can be purchased separately. Patron Search Screens licenses are also available to allow multiple patrons to search your collection over a network. (See section for more.)

**How does ResourceMate® compare to similar products in terms of cost?**

Other products that can catalog, search, report, print, and circulate unlimited items usually run from $300 to $2 000. ResourceMate® begins at $195 and has features targeted to small- to medium-sized libraries.

**How often and how expensive are updates?**

Updates are available approximately every six months and are only available to users with an active support account. These users have access to updates, and much more, for their annual support fee.
TESTIMONIALS

From YWCA Middle Rio Grande...

I am writing to tell you how pleased I am with the ResourceMate® program we purchased last year. I am director of a library that is 2/3 composed of toys, 1/3 composed of books, cassettes and videos. In addition to a core collection, we also have small branch collections in YWCA satellite offices in three other counties. I was truly excited to find a program that could a) meet our needs with regard to specialized inventory management in multiple locations, b) perform a variety of library activities, and c) generate reports from multiple perspectives. The more I work with it, the more impressed I am with it. Over the years I have worked in a variety of library-specific programs I have used. I have found it to be versatile and user-friendly, and tech support response has been excellent. The reasonable cost of both the program and the tech support makes them affordable for the smallest libraries.

Our organization is one of ten in New Mexico that receive state funding for toy and resource libraries. I emailed the other nine not long after we bought ResourceMate® and recommended it based on our experience with it. Several of them have since purchased the program and seem to be equally pleased with it.

Sincerely,
Genevieve Hartin

From University College of the Fraser Valley...

When our Library Automation Software class here at UCFV compared several available library automation packages, we were so impressed with ResourceMate that we purchased a copy to complete the automation of the UCFV Health Sciences collection, a joint project of our Library and Information Technology Program and the Health Sciences Department. I’m happy to report that your software worked as advertised with few surprises, and we successfully set up the database in May, 2000.

In particular, we liked the excellent documentation and support, the Z39.50 import capability (which saved hours of re-keying), the flexibility of design, and the ease of initial setup. Our early investigation led us to believe that ResourceMate® was excellent value; in our specific small collection project, it proved to be just that. We think that it is probably the optimum solution for a variety of library applications, and have no hesitation in recommending that libraries give it serious consideration.

Sincerely,
Richard Belford

“What we appreciate most about ResourceMate® is the ease of entering material as well as the clear reports that can be generated.”
- Robin Bennett, UFO Museum & Research Ctr.
I would like to purchase the following ResourceMate® products:

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<th>Product Description</th>
<th>Unit Prices*</th>
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<td>Year of Support for ResourceMate® Regular Multi-User</td>
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<td>Soundex</td>
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<td>Multi-Language</td>
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<td><strong>Training Videos &amp; Video Packages</strong> (check which format you prefer)</td>
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<td>ResourceMate® 2.0 Training Video</td>
<td>VHS:________</td>
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<tr>
<td>ResourceMate® 3.0 Level 1 Training Video</td>
<td>VHS:________ DVD:______</td>
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<td>ResourceMate® 3.0 Level 2 Training Video</td>
<td>VHS:________ DVD:______</td>
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<td>ResourceMate® 3.0 Level 3 Training Video</td>
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<td>ResourceMate® 3.0 Level 1 &amp; 2 Training Videos</td>
<td>VHS:________ DVD:______</td>
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<td>VHS:________ DVD:______</td>
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<td>$89</td>
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**Sub – Total**

Continued on Next Page…
# ORDER SHEET – PAGE 2

<table>
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<tr>
<th>Product Description</th>
<th>Unit Prices*</th>
<th>Qty.</th>
<th>Total</th>
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<tr>
<td><strong>Bar Coding</strong></td>
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<tr>
<td>Unitech MS210K CCD Bar Code Scanner</td>
<td>$125.00</td>
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<tr>
<td>Metrologic MS9520 Voyager® Hands-Free Bar Code Scanner</td>
<td>$230.00</td>
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<tr>
<td>Pre-printed <strong>laser</strong> bar code labels for ResourceMate® Plus (5/8” x 2” <strong>Plain</strong>) 1000 labels.</td>
<td>$30.00</td>
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<tr>
<td>Pre-printed <strong>laser</strong> bar code labels for ResourceMate® Plus (5/8” x 2” <strong>Laminated</strong>) 1000 labels.</td>
<td>$39.00</td>
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<tr>
<td><strong>Patron Cards and Tags</strong> - Teslin Synthetic laminated: tear resistant, waterproof, gloss/matte, and printed with your colour graphics on both sides.</td>
<td>Contact Customer Service for details.</td>
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<tr>
<td><strong>Cards &amp; Labels</strong></td>
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<tr>
<td>Catalogue Card <strong>Packages</strong>: 3 cards per 8 ½” x 11” sheet. 250 sheets in pack = 750 cards/pack. Laser &amp; Inkjet only. Other card formats available.</td>
<td>$39.00/pack</td>
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<td>Label <strong>Packages</strong> (spine/circulation/pocket): 10 sets per 8 ½” x 11” sheet. 100 sheets/pack = 1000 sets/pack. Laser &amp; Inkjet only. Other label formats available.</td>
<td>$54.00/pack</td>
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<td>Label <strong>Packages</strong> (spine only): 1 ½” x 1” label – 56 labels per 8 ½” x 11” sheet. 100 sheets/pack = 5600 labels/pack. Laser &amp; Inkjet only. Other label formats available.</td>
<td>$54.00/pack</td>
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<td>Book <strong>Pockets</strong>: Self Adhesive, blank, 4 3/4”H x 3 1/2”W, 3 3/4” pocket, 500 per box.</td>
<td>$36.00/box</td>
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<td>Book <strong>Cards</strong>: Blank top, issued to, white cards, medium weight, 1000 per box, 3”H x 5”W.</td>
<td>$25.00/box</td>
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<td>Spine Label Protectors (on rolls): 500 per roll, 1 1/2” X 2”.</td>
<td>$27.00/roll</td>
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<td><strong>Receipt Printing</strong></td>
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<tr>
<td>Epson U220D <strong>plain</strong> paper receipt printer – no cutter; avail. in cool white or dark gray</td>
<td>$300.00</td>
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<tr>
<td>Epson U220B <strong>plain</strong> paper receipt printer – with cutter; avail. in cool white or dark gray</td>
<td>$380.00</td>
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<td><strong>Plain</strong> receipt paper – 50 rolls</td>
<td>$55.00</td>
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<tr>
<td><strong>Plain</strong> receipt paper – single roll</td>
<td>$1.50</td>
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<tr>
<td>Epson T88IV <strong>thermal</strong> receipt printer – with cutter; avail. in cool white or dark gray</td>
<td>$470.00</td>
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<tr>
<td><strong>Thermal</strong> receipt paper – 50 rolls</td>
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<tr>
<td><strong>Thermal</strong> receipt paper – single roll</td>
<td>$1.75</td>
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</table>

* Canadian orders: prices are in Canadian dollars.
US and International orders: prices are shown in US dollars.

** Standard shipping is $15. Additional shipping charges will apply for heavier or Express shipping

**For fastest delivery, order online at [www.resourcemate.com](http://www.resourcemate.com)**

**Deliver to:**
**Organization:**
**Contact Name:**
**Shipping Address:**
**Tel:**
**Fax:**
**E-mail:**

**Payment Method:**
- Cheque enclosed
- Please send me a bill
- Please send our organization a bill
- Visa
- MasterCard
**Card number:**
**Name on card:**
**Expiry:**
**Signature:**

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**SUB TOTAL**
**SUB TOTAL – PAGE 1**
**SHIPPING & HANDLING**
**PST 8%**
**Ontario Residents**
**GST 5%**
**Canadian Residents**

**GRAND TOTAL**